



*The Commonwealth of Massachusetts
Executive Office of Health and Human Services
One Ashburton Place, Room 1109
Boston, MA 02108*

MITT ROMNEY
Governor

KERRY HEALEY
Lieutenant Governor

TIMOTHY MURPHY
Secretary

Health Care Quality and Cost Council

Minutes

October 17, 2006

1:00 p.m. to 3:00 p.m.

2 Boylston Street, Daley Room

Boston, MA

Attendees: Timothy Murphy (Chair), Charlie Baker, Kevin Beagan, Elizabeth Capstick, James B. Conway (via telephone), Christopher J. Delorey, Kenneth A. Labresh, Joseph Lawler, Thomas Lee, Dolores Mitchell, Alice Moore, Robert Seifert, Gregory Sullivan

I. Approval of Minutes from August 23rd Inaugural Meeting (*vote):

A motion to approve was made and seconded. All voted unanimously for the minutes from the August 23, 2006 inaugural meeting.

II. Approval of Minutes from September 20th meeting (*vote)

The council edited some grammatical mistakes to the September 20th meeting minutes. A motion to approve was made and seconded. All voted unanimously for the minutes from the meeting of September 20, 2006.

II. Report of the Subcommittee on Governance

Secretary Murphy reviewed the By-Laws with the Council as drafted by the Governance Subcommittee.

- a. Article I: Greg Sullivan motioned to strike sentence one because of the language "principle" office; new language will be drafted.
- b. Article II:
 - Discussion about the staggered terms and how it would work.
 - Clarifications regarding vacancies and how to address them. Propose language stating that a council member must attend 3 meetings, otherwise at discretion of the chair.
- c. Article III:
 - Secretary Murphy distinguished the difference between regular meetings and special meetings.
 - Section 3.7 will include the recommendations from the subcommittee.
 - There will be a language clarification to define what a "sitting member" is.
 - 3.8 A council member can not delegate his or her vote to someone if he or she is absent from a Council meeting. If a council member wants to

participate through teleconferencing they are allowed, but cannot vote unless visibly present.

A motion was made to adopt and seconded. The By-Laws were unanimously passed.

III. Report of the Subcommittee on Quality

Gregory Sullivan distributed hand-outs pertaining to the work of the Quality Subcommittee and how it can support health care quality and cost. Sullivan discussed the subcommittee's goals, measure identification, and quality improvement strategies and initiatives. Budgetary needs were also discussed.

Members discussed the potential workload and the need for fulltime employees to provide leadership and consulting. It was agreed that the council will look for more resources. Many discussed that cost and quality should be consistent and compliment each other.

IV. Report of the Subcommittee on Cost

Charles Baker distributed a draft charter from the subcommittee Health Care Costs. Baker proposed some objectives and proposed how to accomplish them. The subcommittee also considered ranking specific provider organizations and making those rankings available to the public in a way easy to read and understand by lay people. The subcommittee drafted goals and tasks including: establishing a set of performance metrics. Members discussed that metrics should not be a goal, project, nor a list, instead it should be kept in the back of our minds questioning not only how much money, but also how?

V. Report of the Subcommittee on Communication

Charlie distributed a drafter charter and began discussing how the council should make it their goal to be able to identify with and target each audience. The subcommittee recommended some draft goals and tasks including: constantly message out every monthly about healthcare systems and how it works again written in a language lay people can read and understand; to establish a frame or baseline for healthcare costs. The subcommittee also wants to work with the Councils to develop metrics.

VI. Housekeeping and Next Meeting

- a. Next meeting will be on Wednesday November 1, 2006.
- b. All should come back with recommendations or suggestions for the council of what wants to be done.
- c. Everyone should also come with draft charters.
- d. Vote of who wants to be vice chair and treasurer.

On a motion the meeting adjourned at 3:04pm.